

Allegany County Industrial Development Agency
MONTHLY MEETING
November 16, 2015
Crossroads Conference Center, Belmont, New York

OPENING REMARKS

- Chairman Wood called the board meeting to order at 10:00 AM.
- Present: Jack Wood, Rich Ewell, Mike Johnsen
- Excused: Ted Hopkins, Jack Ormond

BOARD MINUTES / SECRETARY'S REPORT

- A motion was made by R. Ewell, seconded by M. Johnsen to approve the 10/8/15 Board Meeting minutes. Motion passed unanimously 3-0; 2-Absent

TREASURER'S REPORT

- **Payments** – Motion by R. Ewell to accept the Abstract Report of November bills to be paid, seconded by M. Johnsen. The motion passed 3-0; 2-Absent.
- **Treasurer's Report** – Motion by M. Johnsen to accept the October Abstract for deposits and expenses as submitted, seconded by R. Ewell - The motion passed unanimously.
- **Budget Statement**– Motion by M. Johnsen to accept the Revenue/Expense/Net Cash Flow report as submitted, seconded by R. Ewell. The motion passed unanimously.

NEW BUSINESS

Crossroads/OFA/Veteran's Plowing: Schmidt Construction resigned as the plowing maintenance. Upon review of the IDA procurement policy, it was agreed by board members that our current lawn contractor, Snow Hill, Inc., could add snow removal to their services for the IDA properties at \$310/visit. A motion was made by M. Johnsen, seconded by R. Ewell and carried to have a 6-month contractual agreement with Snow Hill for snow removal from November-April.

AYS Cleaning Contract: A new contract was quoted for cleaning services for the Crossroads and OFA/Veteran's facilities. There has not been an increase in over 5 years. A motion was made by R. Ewell, seconded by J. Wood and carried 3-0 to accept the new contract as submitted.

OLD BUSINESS

Truck Stop Heating: The property site is currently providing electric, water and sewer and is considered "shovel ready." Chairman Wood requested a motion to replace the existing non-functioning heater at a total cost of \$949.00 to include a propane refill. A motion was made by M. Johnsen, seconded by R. Ewell and carried 3-0.

Crossroads Dehumidifier: Dustin Wells, D&D HVAC, submitted a quote proposal of \$2,362 to purchase and install an industrial dehumidifier in the Crossroads basement. A motion was made by M. Johnsen, seconded by J. Wood and carried 2-0 (1-Abstain-Ewell) to have D&D HVAC proceed with purchase and installation.

CALENDAR

- **Next Meeting:** Thursday, December 10, 2015 - 10:00 AM
Crossroads Conference Center, Belmont NY

There being no further business, a motion to adjourn at 11:20 a.m. was made by R. Ewell; seconded by M. Johnsen and carried.

Respectfully submitted,

Cathleen L. Whitfield
Recording Secretary