

**Allegany County Industrial Development Agency**  
**MONTHLY MEETING**  
January 14<sup>th</sup>, 2016  
Crossroads Conference Center, Belmont, New York

**OPENING REMARKS**

- Wood called the board meeting to order at 10:00 AM.
- In attendance: Jack Wood, Jack Ormond, Rich Ewell, Mike Johnsen, Judy Hopkins

**BOARD MINUTES / SECRETARY'S REPORT**

- A motion was made by Ormond seconded by Ewell to approve Board Meeting minutes of the last meeting. Motion passed unanimously

**TREASURER'S REPORT**

- **Abstract** – Motion to accept report of deposits & bills by Ormond second by Johnsen - The motion passed unanimously.
- **Financial Report** – Submitted by Ormond for acceptance, second by Ewell - The motion passed unanimously.
- **2016 Budget**– Presented by Ormond – minor correction w/pilot fee amount submitted by Ormond for acceptance, second by Johnsen. The motion passed unanimously.

**OLD BUSINESS**

**ECIDA** – Good Standing Tax Policy: the ECIDA has requested neighboring IDA's to implement procedures that would require that any PILOT applicant pay all back taxes/back PILOT payments prior to approving any new PILOTs for the applicant. The ACIDA is coording at team of local, County, IDA & legal people to set up a best practice regarding handling and approval of Allegany County IDA Pilots.

**Open Board Seat** – Jack Ormond made a motion to recommend to the Allegany County Legislature, that Judy Hopkins be appointed to the ACIDA Board – Second by Mike Johnsen. Roll Call Vote: Ewell-yes, Johnsen-yes, Ormond-yes, Wood-yes. Wood will mail a letter to Allegany County Legislature with this recommendation.

## NEW BUSINESS

**Election of Officers:** Motion to continue with the same slate of officers other than VP which would be Mike Johnsen, and a minor change in title to Chairman/CEO for Jack Wood was made by Ewell – seconded by Ormond and passed unanimously.

**ADA Accountability Appointments for 2016:** In the first half of 2016, the ACIDA will be revisiting our operation's best practices in total including:

- PILOT Administration
- PARIS Reporting
- Website Maintenance
- Accountability Adherence to the NYS Accountability Act

ACIDA will continue with previous board functioning relative to all required committees to be managed as a committed of the whole. We will re-evaluate this stance based on the new NYSIDA Accountability Act rules, regulations and guidelines.

## MISCELLANEOUS

**Fillmore Greenhouse Pilot:** Wood to send a letter to Hodgeson Russ outlining a resolution to payment of taxes/pilots in arrears.

**Laptop:** purchased by IDA to replace obsolete desktop computer - \$600

**2016 NYSEDC Conference** – It was agreed that Judy Hopkins will attend this meeting on behalf of the ACIDA and will submit expenses for reimbursement upon her return.

**Website Oversight – NYS Authorities Budget Office:** Letter received from Michael Farrar on 12/14/15 stating that updates to the ACIDA website are recommended in order to comply with ABO Policy Guidance No. 10-03 “Posting and Maintaining Reports on Public Authority Web Sites.” Wood called Farrar who said that he would like to see compliance “March or so.” Wood/Johnsen have been working on an update to our website, using resources available through Southern Tier West. We should be well on our way to finalizing details of the update by the ACIDA's February 11<sup>th</sup>, 2016 meeting.

## CALENDAR

- **Next Meeting:** Thursday, February 11<sup>th</sup> at 10:00 AM  
Crossroads Conference Center, Belmont NY

There being no further business, a motion to adjourn was made by Ewell and seconded by Johnsen. The motion passed unanimously. The meeting was adjourned at 12:15 PM.

Respectfully submitted,

Richard Ewell  
Secretary