

**Allegany County Industrial Development Agency**  
**MONTHLY MEETING**

April 14, 2016

Crossroads Conference Center, Belmont, New York

**OPENING REMARKS**

- Chairman Wood called the board meeting to order at 10:00 AM.
- Present: Jack Wood, Jack Ormond, Rich Ewell, Mike Johnsen, Judith Hopkins
- Guests: David DiTanna and Jeremy Smith, Buffamante Whipple Buttafaro, P.C.

**2015 ANNUAL REPORT**

- Chairman Wood welcomed the BWB accounting firm with introductions to new board member Judy Hopkins. D. DiTanna presented board members with copies of the report and gave a detailed review. Chairman Wood entertained a motion to accept and approve the 2015 Annual Report as presented. Motioned by J. Ormond; seconded by R. Ewell and carried.

**BOARD MINUTES / SECRETARY'S REPORT**

- A motion was made by J. Ormond and seconded by J. Hopkins to approve the 3/10/16 Board Meeting minutes. Motion passed unanimously 5-0

**EXECUTIVE SESSION**

- A motion was made by J. Hopkins, seconded by J. Ormond and carried to enter into Executive Session at 10:35 a.m. for an attorney/client privilege conference call with Seth Pullen, Hodgson Russ and Tom Dolan, HVS.
- A motion was made by J. Hopkins, seconded by J. Ormond and carried to return to Regular Session at 11:44 a.m.
- A motion was entertained for Hodgson Russ to amend the HVS contract, giving permission for HVS to move forward, as lead agent, with the development of the 30-Acre Truck Stop site. All interested developers will go through HVS, with a 2-year end date on the contract. The motion also authorizes Chairman Wood to sign the amended contract, subject to review (via E-mail) and approval by the IDA Board. A motion was made by J. Ormond, seconded by J. Hopkins and carried.

**TREASURER'S REPORT**

- **Abstract** – Motion by M. Johnsen to accept the Abstract Report of April bills, as presented for payment; seconded by J. Ormond and carried.
- **Treasurer's Report** – Motion by J. Ormond to accept the Banking Summary and Budget Report; seconded by M. Johnsen and carried.

## **BUILDING MAINTENANCE REPORT**

- Chairman Wood reported that Orkin visited both Crossroads and the OFA/Veterans Services buildings and presented a quote to power wash both buildings and a time table for extermination treatments for the insects and cluster flies. A motion was made by J. Wood to authorize board members Mike Johnsen and Rich Ewell to work out the details with Orkin regarding a treatment agreement and proof of insurance with the cost not to exceed \$1,500.00; seconded by J. Hopkins and carried.
- Per the IDA Procurement Policy, three quotes were received for the new roof that the Crossroads building is in need of. Due to lack of time, a motion was made by J. Hopkins to table the roof quote discussion until the May meeting; seconded by J. Ormond and carried.

## **OLD BUSINESS**

**ACIDA Website** – M. Johnsen gave a brief update on the site and said it would be going “live” within a few weeks with the new ABO mandated requirements. A motion was made by J. Ormond, seconded by M. Johnsen and carried for M. Johnsen and Southern Tier West to retire the existing IDA website and make the new website live. Chairman Wood requested written confirmation from M. Johnsen when site is live so that he can contact the NYS ABO office to inform them we are in compliance subject to their second review of website.

## **NEW BUSINESS**

- **New Meeting Time** – A motion was made by J. Ormond, seconded by R. Ewell and carried to change the monthly IDA meeting time from 10:00 A.M. to 9:00 A.M. Meetings will still remain on the second Thursday of each month.

## **UPDATES**

- No Report.

## **CALENDAR**

- **Next Meeting:** Thursday, May 12, 2016 - 9:00 AM  
Crossroads Conference Center, Belmont NY

There being no further business, a motion to adjourn at 12:18 p.m. was made by R. Ewell, seconded by J. Hopkins and carried.

Respectfully submitted,

Cathleen L. Whitfield  
Recording Secretary