

**Allegany County Industrial Development Agency**  
**MONTHLY MEETING**  
February 14, 2019  
Crossroads Conference Center, Belmont, New York

**OPENING REMARKS**

- Chairman Ewell called the board meeting to order at 9:17 AM.
- Present: Rich Ewell, Judith Hopkins, Doug Frank, Mike Johnsen (via conference call)
- Excused: Skip Wilday and Randy Shayler
- Other's Present: Craig Clark, IDA Executive Director; Angela McKay, Assistant Director of Economic Development & Planning; Cathleen Whitfield, IDA-CFO; and Kier Dirlam, Director of Planning

**BOARD MINUTES / SECRETARY'S REPORT**

- A motion was made by J. Hopkins, seconded by D. Frank and carried, with no comment or changes, to approve the January 10, 2019 Board Meeting minutes.

**TREASURER'S REPORT**

- **Abstract** – A motion was made by J. Hopkins, seconded by D. Frank and carried to accept and approve the Abstract Report for the February 2019 expenses as presented for payment.
- **Financial Summaries** –A motion was made by D. Frank, seconded by J. Hopkins and carried to accept and approve the Financial Summaries as presented.
- **Bond Invoices** – A motion was made by M. Johnsen, seconded by J. Hopkins and carried to approve the presented bond invoices for payment. The outstanding legal fees in the amount of \$62,345.40 (for the Truck Stop) are still pending approval after confirmation from Hodgson Russ on the invoices detail.

**MAINTENANCE REPORT**

- Have had some recent concerns regarding unsure footing in parking lot by Meals on Wheels drivers with bad weather and there has been discussion with Snow Hill on the plowing and salting schedule. There continues to be an issue with the Meals on Wheels vans that remain parked in same spots causing snow buildup and difficulty plowing. Moving the vehicles is to be addressed.

**NEW BUSINESS**

- **ACCORD Business Center** – The IDA received a 60-day notice from ACCORD Corporation that the Business Center will vacate the Crossroads Building effective April 1, 2019. They are ending their lease due to lack of funding.
- **Kent Brewery** – An application was received to put in a brewery and do an expansion of an existing building on the Andover property. The project is reported at \$100,000 and will create 2-3 employees. There was discussion regarding the IDA pursuing smaller projects and if benefits received would outweigh the costs for a PILOT Agreement. K.

Dirlam commented that New York State is behind the times with breweries and the new brewery in Wellsville has reported making four times the beer as originally estimated.

### **OLD BUSINESS**

- Stilly Enterprises – The owner dropped off the project cost that our lawyer has been requesting since their PILOT Agreement is ready to sign once this information is available.
- Truck Stop Tank Removal – K. Dirlam reported that Rob Napieralski with LaBella Engineering stopped last Wednesday to give an update. The amount of material to move remains the same, however, the DEC had the number of underground tanks incorrect in the plans. They found four more tanks than originally reported and found a buried oil water separator which may have been the source of contamination. There was discussion on the removal of the oil separator.
- Service Contract - C. Clark reported there is no update. Jeff Smith, Municipal Solutions, is working with Dan Spitzer and LaBella Engineering on the anticipated contract and all costs.

### **GOOD OF THE ORDER**

- None.

### **CALENDAR**

- **Next Meeting:** Thursday, March 14, 2019 @ 9:00 AM  
Crossroads Commerce Center, Belmont, NY

### **ADJOURNMENT**

With no further business, a motion to adjourn at 9:48 a.m. was made by D. Frank, seconded by J. Hopkins and carried.

Respectfully submitted,

Cathleen Whitfield  
Recording Secretary